

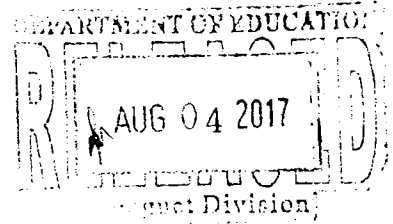


Republic of the Philippines
Department of Education
Cordillera Administrative Region
BENGUET DIVISION
Wangal, La Trinidad, Benguet, 2601
Telefax: (074) 422-6570; (074)422-2001



Division Memorandum

No. 154 s. 2017



TO : Public Elementary School Heads
Public Secondary (Junior and Senior) School Heads
Private School Heads including Stand Alone SHS
School Heads of BSU (Kinder, Elementary, Junior HS & Senior HS)
All Others Concerned

FROM : 
MARIE CAROLYN B. VERANO
Schools Division Superintendent

SUBJECT: ORIENTATION/WORKSHOP ON LEARNER INFORMATION SYSTEM (LIS)
UPDATES AND ON ENHANCED BASIC EDUCATION INFORMATION SYSTEM
(EBEIS) SCHOOL PROFILE FORMS FOR SY 2017-2018

DATE : August 02, 2017

1. Corollary to the goal of Department of Education (DepEd) to establish correct, accurate, reliable and timely data on LIS and accomplishment of required EBEIS school profile forms, all school heads of public and private elementary, secondary schools including SUCs are advised to participate on the one day orientation/workshop on BOSY- LIS and EBEIS for SY 2017-2018.
2. As preparatory activity to this LIS and EBEIS, an orientation/workshop will be conducted, which aims to:
 - a. Update all school heads on data processes on LIS encoding and updating, data accomplishment and encoding on EBEIS Data Gathering School Profile Forms;
 - b. Clear out issues and concerns on Kindergarten entrants;
 - c. Orient new school heads and re-oriented other school heads on LIS User Management;
 - d. Re-orient school heads on the correct filling up of modified school forms (SF) 4 and SF (7) as sources of data validation per school.
3. The schedule of orientation for the different participating school heads is found in the enclosure.
4. Every scheduled orientation will start at 8:00 A.M at the Adivay Hall, 3rd Floor, Schools Division Office, Wangal, La Trinidad, Benguet.
5. Participants are encouraged to bring laptop, pocket wi-fi/USB stick and extension cord for hands-on online workshop.
6. Snacks and lunch shall be borne by the Schools Division Office while other expenses like transportation and incidental expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination of and strict compliance with this memorandum is enjoined.

/jik
Planning and Research Section

SCHEDULE OF ORIENTATION/WORKSHOP ON LEARNER INFORMATION SYSTEM (LIS) UPDATES AND ON ENHANCED BASIC EDUCATION INFORMATION SYSTEM (EBEIS) SCHOOL PROFILE FORMS FOR SY 2017-2018

Date/Batch	Participants	Number of Participants
August 16, 2017 (Batch 1)	Public Elementary School Heads of Sablan District	13
	Public Elementary School Heads of Bokod District	38
	Public Elementary School Heads of Kibungan District	24
	Public Elementary School Heads of Mankayan District	35
		Total 110
August 17, 2017 (Batch 2)	Public Elementary School Heads of Tuba District	33
	Public Elementary School Heads of Kapangan District	27
	Public Elementary School Heads of Atok District	22
	Public Elementary School Heads of Itogon II District	19
		Total 101
August 18, 2017 (Batch 3)	Public Elementary School Heads of Buguis District	43
	Public Elementary School Heads of Bakun District	29
	Public Elementary School Heads of Kabayan District	22
		Total 94
August 29, 2017 (Batch 4)	Public Secondary School Heads	Total 59
August 30, 2017 (Batch 5)	Department Heads of BSU (Kinder, Elem., Junior HS & Senior HS)	4
	School Heads of Private Schools	75
		Total 79
August 31, 2017 (Batch 6)	Public Elementary School Heads of Tublay District	19
	Public Elementary School Heads of La Trinidad District	23
	Public Elementary School Heads of Itogon I District	20
		Total 62
		Grand Total 505

August 02, 2017
 Planning & Research Section
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